

Base Plan Account Withdrawal

Purpose of the Form

- Use this form to choose how you want PERSI to handle the withdrawal of your PERSI Base Plan contributions and interest when you terminate employment with a PERSI employer.

Instructions

- Read "About Form RS108," attached.

Member Information						
Name (as it appears on your Social Security card) First Middle Last					Social Security Number : :	
Mailing Address	Street or P.O. Box					
	City		State		Zip Code	
Daytime Phone Number Area Code Phone Number				Date of Birth Month : Day : Year		
Last PERSI Employer				Last Date Worked Month : Day : Year		

Withdrawal Options (choose one)

☐ **A.** I elect to receive all of my PERSI Base Plan contributions and interest (less a 20% federal withholding tax on the tax-deferred portion). For direct deposit, submit page 2 of this form.

☐ **B.** I elect to transfer all of my Base Plan tax-deferred contributions and interest directly to another eligible retirement plan or IRA (\$200 minimum). See **If You Choose B or C**, below.

☐ **C.** I elect to transfer \$_____ (\$500 minimum) of my Base Plan tax-deferred contributions and interest directly to another eligible plan or IRA and have the balance remaining paid to me (minus a 20% withholding tax on the tax-deferred portion). See **If You Choose B or C**, below.

If You Choose B or C				
Check one of the following choices and provide the requested information.				
<input type="checkbox"/> IRA <input type="checkbox"/> Eligible retirement plan		Name of IRA or Retirement Plan		Account Number
Name of Trustee or Custodian (name to which the check will be payable)			Plan Phone Number Area Code : Phone Number	
Mailing Address	Street or P.O. Box			
	City	State		Zip Code

Member Certification	
I certify that the above is true and correct. I understand that by withdrawing my PERSI Base Plan funds I cease to be a PERSI member and I am no longer eligible for any PERSI benefits.	
Signature	Date



Direct Deposit Authorization

Purpose of This Section of the Form

- Use this section of the form **only** if you want to authorize the direct deposit of your PERSI benefit payments to a financial institution.

Instructions

- 1 Complete this page.
Note: A designated representative may sign if PERSI has a valid *PERSI Durable Power of Attorney* (RS113) on file.
- 2 Attach a voided check or other document to this page that contains (1) a valid Transit and American Banking Association number of the financial institution and (2) the number of the checking or savings account that you want to use for the direct deposit.

Changing Accounts

- Consider maintaining accounts at both your old and new financial institutions until the transaction is complete (that is, until the new financial institution receives its first benefit payment). The change you are requesting could take up to 30 days to become effective.

Member Information				
Name (as it appears on your Social Security card)			Social Security Number	
First	Middle	Last		
Mailing Address	Street or P.O. Box			
	City	State	Zip Code	
Daytime Phone Number				
Area Code	Phone Number			

Financial Institution Information	
Name of Financial Institution	

Member Acknowledgment	
<p>PERSI is authorized and directed to deposit the net amount of my benefit payments by electronic funds transfer directly to my account at the financial institution named above. This supersedes any previous instructions until canceled by me in writing.</p> <p>I authorize and direct the financial institution to immediately refund any overpayments to PERSI (including any benefit payments made on or after my death), and to charge the same to the named account. PERSI's certification of overpayment shall be sufficient evidence of an overpayment. If the funds remaining in the account are not sufficient to permit the financial institution to fully refund overpayments, I authorize and direct the financial institution to provide to PERSI all information related to the account beginning with the month in which my death occurs, including all transactions, and the names and addresses of all joint account holders and any individuals with power of attorney, as designated on the <i>PERSI Durable Power of Attorney</i> (RS113), to withdraw funds from the designated account.</p> <p>I agree that jurisdiction over any collection actions related to the recovery of any funds transferred to the designated account by PERSI will be exclusively in the courts of the State of Idaho.</p>	
Signature	Date



About Form RS108

Instructions

- 1 Complete page 1.
- 2 If you want to authorize direct deposit, complete page 2 and attach a voided check or other bank document.
- 3 Send page 1 and (if used) page 2 with your voided check to PERSI.

Note

- If you have any questions regarding your eligibility for an account withdrawal or the status of your request, contact PERSI at 1-800-451-8228 or 208-334-3365.
- Be sure to send PERSI your address change in writing if you move. Your benefit checks will not be forwarded by the U.S. Postal Service.
- If you have a PERSI Choice Plan 401(k) account and wish to withdraw those funds, call 1-866-437-3774 or 1-800-451-8228 to request *Choice Plan Distribution* forms. These forms can be downloaded from www.persi.state.id.us.

Considerations in Making Your Decision

After leaving employment that is covered by PERSI, you can do one of the following:

- Leave your Base Plan funds in PERSI.
- Receive a refund of your Base Plan contributions and accrued interest.

Contributions made by your employer are **not** refundable.

You must not be employed by a PERSI employer in any capacity (even part-time) when you submit this request. The date on your request form must be after the date you terminate work.

If you leave your Base Plan contributions in PERSI, your Base Plan account will continue to earn interest and your retirement credits will be preserved. This is particularly important if you are vested to a lifetime monthly retirement benefit (generally 60 months or more of membership service, with some exceptions), or if you plan to return to public employment.

If you are not vested and your accumulated contributions are equal to or exceed \$1000, you may leave your Base Plan account in PERSI, where it will continue to earn interest. If you are not vested and your accumulated contributions are less than \$1000, your balance is automatically payable to you in three years. PERSI will contact you to initiate a refund.

Conditions of PERSI Plan Account Withdrawal

By submitting this form, you are certifying the following:

- You have separated from employment with a PERSI employer and will not return to work for the same employer within 90 days of the separation (the State of Idaho is one employer).
- You have not been guaranteed reemployment with the same employer.
- You are not now employed by a PERSI employer.
- You understand that this request is for a Base Plan withdrawal only.

Withdrawal Voids All Base Plan Benefits

Withdrawal of your Base Plan account voids your membership in the PERSI Base Plan and any retirement credit you may have accumulated with PERSI. If you are eligible for a vested retirement allowance, withdrawing your funds cancels any lifetime monthly benefit to which you may have been entitled. If you return to work for a PERSI employer, you can repay your contributions, plus interest, to reinstate your months of credited service.

Returning to Work Within 90 Days

If you withdraw your Base Plan account and are reemployed by the same PERSI employer **within 90 days** of your termination from work, or are guaranteed a right to reemployment with the same employer, you are required to repay your funds with interest to PERSI (all agencies of the State of Idaho are considered one employer).

Taxation

PERSI is required by law to withhold federal taxes of 20% on withdrawal payments of tax-deferred contributions and interest, unless you rollover your funds directly to another eligible retirement plan or IRA (see **Tax Notice Regarding IRS Code and PERSI Base Plan Account Withdrawals** below). In addition to any applicable federal, state, or local taxes, you may be required to pay a federal tax penalty of 10% on your tax-deferred contributions and interest. PERSI suggests that you consult with a tax or financial advisor about current tax requirements.

Payments

If Payment Is to You

If you request an account withdrawal more than two months after terminating employment, you will receive all of your accumulated contributions with interest in one payment.

If you request an account withdrawal before two months have passed, your account balance may be paid out in two payments. The first payment, which includes all but the last two months of contributions, is processed two weeks after PERSI receives this form RS108 from you, form RS109 from your employer, and a copy of your divorce decree (if applicable). The remainder of your accumulated contributions are paid 90 days after the first payment.

If Payment Is a Direct Rollover to Another Eligible Plan or IRA (Roth IRA Not Eligible)

Payment(s) are forwarded directly to the specified eligible retirement plan or IRA. The timing of the transfer is the same as if paid to you.

Tax Notice Regarding IRS Code and PERSI Base Plan Account Withdrawals

This notice contains important information you need before you decide how to receive your benefits from PERSI. You can take PERSI Base Plan payments in two ways. You can have **all or any portion** of your withdrawal either (1) paid in direct rollover or (2) paid to you.

A direct rollover is a payment of your PERSI Base Plan benefits to your Individual Retirement Account (IRA) or to another eligible plan. (PERSI is a 401(a) plan.) Your choice will affect the taxes you owe. After you have selected a withdrawal option, it is irrevocable.

If You Choose a Direct Rollover

- Your payment will not be taxed in the current year and no income tax will be withheld.
- Your payment will be made directly to your IRA or to other eligible plan that accepts your rollover.
- Your payment will be taxed when you withdraw the funds from the IRA or eligible plan.

If You Choose to Have Your PERSI Base Plan Benefits Paid to You

- You will receive 80% of the payment. PERSI is required to withhold 20% of the payment and send it to the IRS as federal income tax withholding to be credited against your taxes.
- Your payment will be taxed in the current year. You may be able to use special tax rules that reduce the tax you owe. However, if you receive the payment before age 59½, you may also be required to pay an additional 10% tax penalty.
- You can rollover the payment within 60 days of receiving it by paying the funds to your IRA or other eligible plan. The amount rolled over will not be taxed until you withdraw it from the IRA or eligible plan. This rollover is different than a direct rollover.
- If you want to rollover 100% of the withdrawal to an IRA or eligible plan, **you must find other money to replace the 20% that was withheld**. If you rollover the 80% that you received, you will be taxed on the 20% that was withheld and not rolled over.